Standard Form Number: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Republic of the Philippines
Provincial Government of South Cotabato
BIDS AND AWARDS COMMITTEE
Capitol Compound, Alunan Avenue, City of Koronadal
Tel. No. (083) 228-9951

Date: **July 08, 2025**
Quotation No. **SVP 25 - 0875**

Please quote your lowest price on the items listed below, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **July 16, 2025 12:00 noon**

(SGD.) ATTY. MARNITO B. COSEP
Provincial Legal Officer
BAC Chairman

NOTE:
1. ALL ENTRIES MUST BE HANDWRITTEN (LEGIBLE)/ TYPEWRITTEN
2. DELIVERY PERIOD WITHIN **AS PER REQUEST** UPON RECEIPT OF THE NOTICE TO PROCEED
3. WARRANTY SHALL BE FOR PERIOD OF THREE (3) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENTS, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF **120** DAYS
5. **INTERESTED SUPPLIERS ARE REQUIRED TO SUBMIT THEIR ELIGIBILITY DOCUMENTS SUCH AS VALID AND CURRENT MAYOR'S PERMIT/BUSINESS PERMIT, PHILGEPS REGISTRATION NUMBER _____, AND INCOME/BUSINESS TAX RETURN (FOR ABCS ABOVE 500K) DURING THE SUBMISSION OF PRICE QUOTATION.**
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED (IF APPLICABLE)
7. OMNIBUS SWORN STATEMENT MUST BE SUBMITTED DURING SUBMISSION OF OFFER/s OR BEFORE ISSUANCE OF NOTICE OF AWARD.(For ABCs above P50K)

NOTE: Suppliers with updated eligibility documents on file at the Bids and Awards Committee, may no longer require its re-submission.

Item No.	Item & Description ***Quotation Per Item***	Estimated Unit of	Qty.	Unit of Issue	Unit Cost	Total Cost
1	MEALS , MEALS: 3 VIANDS WITH RICE, SOUP, DESSERT AND DRINKS (240ML)	350.00	325	pax		
2	SNACKS , HEAVY SNACKS WITH 240ML BOTTLED JUICE	100.00	325	pax		

x-x-x nothing follows x-x-x

-The service supplier shall have its own environmental policy. The environmental policy shall cover environmental procurement, the reduction of waste and energy consumption, and water saving.
-The service supplier shall provide local or regional products or products which are produced in a sustainable way (e.g. produced according to good agriculture practices, organic, avoiding overfishing, no products from threatened species) when offering food and beverages.
-The service supplier shall provide a vegetarian offer.
-The service supplier shall eliminate the use of non-essential disposable products like plastic bags, single-use utensils, etc. When disposable products are used, the supplier shall use recycled materials where possible.
-The service supplier shall post its environmental policy in places where employees can easily notice them.

*Progressive Billing
*Caterer will notified at least one (1) day prior to conduct of activity
* to be delivered at Brgy. Hall of Poblacion, Lake Sebu, South Cotabato

Note: FOR THE CONDUCT OF ALLIED ACTIVITIES OF THE PROVINCIAL GOVERNOR'S OFFICE ON JULY TO SEPTEMBER 2025.

Source of Fund: PGO-CHIEF OF STAFF - 5-02-10-030 - MOOE- 25 - 06 -17431
Approved Budget: P 146,250.00

Brand and Model _____
Delivery Period _____
Warranty _____
Price Validity _____

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Printed Name / Signature

_____
Tel. No. / Cellphone No.
email address

_____
Date